

Historian/Media Relations Report

Note: Two reports (1 per period) shall be required covering the following periods:

- 4/01/2024 - 11/30/24 Report must be received by the Department Chairperson no later than **December 31, 2024**.
- 12/01/24 - 3/31/2025 Report must be received by the Department Chairperson by **April 15, 2025** to be considered for the Convention Contests.

Mail to Lynne LeBlanc, 1 Jonathan Lane, West Townsend, MA 01474 or email me at leblancl8156@gmail.com. For assistance call 978-340-3613

Auxiliary #: _____ Location: _____ District#: _____ Division: _____
Contact Name: _____
Phone: _____ email address: _____

Historian Responsibilities:

1. Did your Auxiliary utilize any of the Historian material/resources available on the MALTA Member Resources page? Yes _____ No _____

Explain _____

Media Relations:

1. Did your Auxiliary utilize any of the Media Relations material/resources available on the MALTA Member Resources page? Yes _____ No _____

Explain _____

2. Did your Auxiliary send monthly or quarterly newsletter to each member via print, email or other form of communication: Yes _____ No _____ *Submit a copy please.*

3. Does your Auxiliary have and use a Facebook page with or without the VFW Post _____
Please supply the name of your Facebook page: _____

4. Does your Auxiliary have and use a website with or without the VFW Post? _____
Please supply the web address of your website: _____

5. Did your Auxiliary hold a Media Relations "How to" training to educate members? _____
Explain _____

Ex: how to log in to MALTA and setup an account, email basics, navigate Facebook or other social media, how to post photos and use hashtags on Facebook, etc.

Please Note: Blank reports will not be awarded points